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*Personnel 17*  
DD/S 68-0164  
12 JAN 1968

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Staff Papers for Agency Retirement Policy Discussions

1. I have arranged with each Deputy to make available his study papers and findings on Agency retirement policy to the Director of Personnel. From these the Director of Personnel will extract the principal findings of each Deputy together with the rationale and present these in summary form. Additionally the common denominator on this policy from each Directorate will be listed together with exceptions to the consensus of views. From this we will endeavor to prepare for consideration a statement of retirement policy. This will be first presented to you for your consideration and then it can be disseminated to each Deputy for a meeting for this purpose. This is being done on an expedite basis.

2. From the studies and findings of each Deputy we will draft a rationale paper for Agency policy on retirement. Apropos our conversation the other day Howard Hunt was not given this particular job but an entirely different paper for the Director's forwarding to an educational association on the outside. This action by Mr. Hunt has been accomplished. I will advise you shortly as to the completion date for all of these papers.

SIGNED R. L. Bannerman  
R. L. Bannerman  
Deputy Director  
for Support

DD/S:RLB:ksd (11 Jan 68)

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